

SINGLE FAMILY BUILDING PERMIT REQUIREMENTS

1. Water and Sewer Tap fees must be paid (Water & Sewer Department-863-6928)
2. Septic Tank and Well Permit (Health Department-541-1318)
3. Plot Plan~~B~~Location of house on lot showing front, side and rear setbacks
4. Recorded plat of land, if not in subdivision. Any lot that is affected by the 100 year flood plain to any degree must submit a properly completed elevation certificate to John Burnham (868-3424 ext, 227). Failure to do so will result in an inspection hold at the foundation stage.
5. Street Address (Joe Zachmann 868-3400 ext. 221)
6. Value of work (Construction)
7. Total square feet under roof
8. Total heated area
9. General Contractor must be licensed, bonded and insured. If licensed in another county, must show Business License, proof of Insurance and Surety Bond payable to Columbia County.
10. Electrician, Plumber and Mechanical must be licensed, bonded, insured and have State Card. If licensed in another county must show Business License, proof of Insurance, Surety Bond payable to Columbia County and State Card. These Sub-Contractors must purchase their permits.
11. Fee for permit is \$.08 x total square feet under roof.
12. Fees for Sub-Contractors
Plumber: \$40.00
Electrician: Residential (Single, Two Family & Townhouses) \$40.00
Temporary Pole and Service Change \$25.00
Mechanical: \$40.00
13. A Homeowner may build a primary residence. A building permit must be purchased by the Homeowner.
14. Affidavit - 1995 CABO Model Energy Code must be completed (copy attached)
15. Two complete sets of house plans must be submitted for review

16. Building plans must include the following:
 - floor plan
 - elevations (front, rear and both sides)
 - layout of floor and ceiling joists (designated and storage space)
17. Foundation plan must include the following:
 - dimensions showing pier and/or pier and curtain layout (as applicable)
 - if using a slab foundation, plumbing supply, waste and vent must be shown (dryer vent in slab if applicable)